

**FINANCE COMMITTEE NOTES-- DRAFT**  
**Tuesday, May 24, 2016**

**GENERAL BUSINESS**

*Meeting commenced at 11:30 a.m.*

**ATTENDEES**

**Committee Members:** Councilmember Jeff S. Helgeson, Chairman; Councilmember Randy Nelson; Councilmember Treney Tweedy, Mayor Michael A. Gillette, Ex-Officio

**Others:** Kim Payne, City Manager; Bonnie Svrcek, Deputy City Manager; Reid Lanham, Accounting Operations Manager; Starlette Early, Budget Analyst

1. Approval of the Draft Finance Committee Meeting Notes from April 26, 2016

*The Finance Committee meeting notes for April 26, 2016 were unanimously approved as submitted.*

2. Report on the General Fund Reserve for Contingencies

*Reid Lanham reported there were no new items, and one item, FY 2017 CIP Pay-As-You-Go, on Council's agenda for the second reading at tonight's meeting.*

3. Approve the submittal of the grant application for the Bulletproof Vest Partnership 2016 Grant Program for the amount of \$49,460. This grant requires a 50% match which is included as part of the FY 2017 LPD and LSO operating budgets. \$24,730 will come from the Bulletproof Vest Partnership 2016 Grant Program and \$24,730 transferred from the FY 2017 General Fund Police Department (\$23,290) and Sheriff's Office (\$1,440) budgets to purchase 64 replacement bulletproof vests for law enforcement officers.

*The Committee unanimously approved this item.*

4. Approve the Police Department's application for the 2016 COPS Hiring Program thirty-six (36) month Grant funding in the amount of \$1,096,643 to enhance the newly created Community Action Team (CAT) program. The \$1,096,643 total includes a 25% local match of \$274,161 over the course of the thirty-six (36) month period of time.

*The Committee unanimously approved this item.*

5. Adopt a resolution to amend the FY 2016 Water Capital Projects Fund budget and appropriate \$8,000 with resources from a 2012 Dam Safety, Flood Prevention and Protection Assistance Fund grant to reimburse costs associated with bringing Pedlar Dam into compliance with minimum standards for dam safety.

*The Committee unanimously approved this item. The item will be taken to full Council for consideration on June 14, 2016.*

6. Review collections received from five of the City's largest revenue sources.

*Reid Lanham presented the latest revenues through the month of March with no significant events or performance issues to report. Sales Tax for March is typically one of the highest revenue months, Consumer Utility Tax is on track with cooler weather, and Communications Sales and Use Tax had its highest month so far for the year. March was a good month for Meals Tax revenues, including delinquent collections and Lodging Tax showed an increase mainly from timing of payments from collections from January and February.*

7. Roll Call

*There were no items for roll call.*

Meeting adjourned at 11:52 a.m.

**The next Finance Committee meeting is Tuesday, June 28, 2016, at 11:30 a.m.**